

# Request to remove school census data and object to processing: country of birth, nationality, language proficiency and first language

[Amend and delete as appropriate]

Date: \_\_\_\_\_

I am / as the [parent/legal guardian/carer of] \_\_\_\_\_

in \_\_\_\_\_ class,

I ask to retract personal data collected for submission in the termly school census.

I would like to retract data provided during the school admissions process.

1. Please retract these data items which **must no longer be collected**.

nationality

language proficiency

country-of-birth

For your further information, please refer to the latest school census guidance from the Department for Education published June 28, 2018 page 13, 1.4.3.1.

2. In addition, please retract these data which **are optional and can be refused**.

For your further information, please refer to the latest school census guidance from the Department for Education published June 28, 2018 page 60, 5.3.2 and 5.3.3.<sup>1</sup>

ethnicity

first language

Under Article 21 of the General Data Protection Regulation, and UK Data Protection Act 2018 I object to continued and further processing. Please refer to resources from the Office of the Information Commissioner.<sup>2</sup>

Please ensure these data are also deleted from where you may have processed them further, and passed on, for example to the Local Authority, DfE or other third parties. Please reply to this letter to confirm that my request has been processed accordingly.

Thank you for your support.

Sincerely,

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (printed) \_\_\_\_\_

<sup>1</sup> School census 2018 -19 Guide, v1.0 [http://defenddigitalme.com/wp-content/uploads/2018/06/2018\\_to\\_2019\\_School\\_Census\\_Guide-V1\\_0.pdf](http://defenddigitalme.com/wp-content/uploads/2018/06/2018_to_2019_School_Census_Guide-V1_0.pdf)

<sup>2</sup> The right to object, ICO <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/right-to-object/>

**Information to help identify and amend further children's records**

Parent name \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

[2]

Child's class \_\_\_\_\_ Surname / Family name \_\_\_\_\_

Forename(s) \_\_\_\_\_

[3]

Child's class \_\_\_\_\_ Surname / Family name \_\_\_\_\_

Forename(s) \_\_\_\_\_

[4]

Child's class \_\_\_\_\_ Surname / Family name \_\_\_\_\_

Forename(s) \_\_\_\_\_

[5]

Child's class \_\_\_\_\_ Surname / Family name \_\_\_\_\_

Forename(s) \_\_\_\_\_